



Dear Glowpoint, Inc. Stockholder:

A reverse stock split of the common stock of Glowpoint, Inc. ("Glowpoint") occurred as of 12:01 A.M. on January 14, 2011. Pursuant to this reverse stock split, every four (4) shares of common stock of Glowpoint issued and outstanding were converted into one (1) share of Glowpoint common stock. Fractional shares of post-split Glowpoint common stock will not be issued as a result of the reverse stock split; instead, holders of pre-split shares of Glowpoint common stock who otherwise would have been entitled to receive a fractional share as a result of the reverse stock split will receive an amount in cash equal to \$2.52 per post-split share for such fractional interests.

Glowpoint has elected to provide exchange shares in book entry form through the Direct Registration System (the "DRS"). The DRS allows your shares to be recorded and maintained on the books of American Stock Transfer & Trust Company, LLC, our Transfer Agent, without the issuance of a physical stock certificate. Even though you do not possess a physical stock certificate for those shares, you still retain the same rights as a stockholder as though you held a physical certificate.

It is important for you to return your stock certificates so that we may issue you a statement indicating the number of Glowpoint shares that you own. Please:

- 1) Complete the enclosed Letter of Transmittal in its entirety; and**
- 2) Return the letter along with your stock certificate(s) to American Stock Transfer & Trust Company, LLC, our Exchange Agent.**

NOTE: We suggest that you return the certificate(s) and Letter of Transmittal by registered or certified mail with return receipt requested. Please do not submit your certificates to Glowpoint. If your stock certificate has been lost, stolen or destroyed, please refer to Instruction 2 of the Letter of Transmittal. If you hold shares in street name at a brokerage firm or if you currently hold Glowpoint common stock in DRS, your shares have been automatically exchanged and no action is necessary on your part.

Through February 15, 2011, shares of Glowpoint will trade on the OTCBB under the symbol "GLOWD" with the extra letter "D" to indicate the reverse split. Thereafter, the shares of Glowpoint will resume trading under the symbol "GLOW."

Thank you very much for your support. Should you have any questions, please call American Stock Transfer & Trust Company, LLC at the toll-free phone number given at the top of the Letter of Transmittal.

By order of the Board of Directors

Secretary